

## **Stottesdon and Sidbury Parish Council**

Annual Parish Council meeting held on Monday 20<sup>th</sup> May 2019 at 7.30pm in Chorley Village Hall.

Present: Cllrs D Young (Chairman), D Ferguson, R Abbiss, S Allen, C Smith, B Montague, D Powell  
Clerk: Mrs F Morris  
Parishioners: 0

### **1) Election of Officers:**

#### **a) Chairman:**

Cllr Young was **Proposed, seconded and RESOLVED to be elected as Chairman.**

#### **b) Vice Chairman:**

Cllr Ferguson was **proposed, seconded and RESOLVED to be elected as Vice Chairman**  
The Chairman and Vice Chairman signed their declaration of acceptance of office.

#### **c) Committees:**

Personnel – **RESOLVED that Cllrs Powell, Montague, Allen and Crawford be elected to this committee.**

Disciplinary and Grievance: It was **RESOLVED that Cllrs Smith, Abbiss and Ferguson be elected to this committee.**

d) SALC Area Committee rep: **RESOLVED that Cllrs Abbiss and Montague be elected as voting members with Clerk also attending.**

e) Parish Plan reps: **RESOLVED that Cllrs Young, Abbiss, Powell and Clerk be elected.**

**2) Public participation:** The meeting will be suspended for this item.  
No parishioners present.

### **3) Apologies for absence:**

Cllrs Crawford (family), Barratt (dispensation but Clerk had talked to Cllr Barratt and she thinks that she will tender her resignation due to health reasons), Shropshire Cllrs Shineton and Butler (meeting).  
It was **RESOLVED to accept these apologies.**

### **4) Declaration of Interests**

*The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.*  
*Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

Cllr Ferguson declared an interest in a planning application received today at his property as landowner.

### **5) To confirm minutes of the meeting held on 29<sup>th</sup> April 2019:**

These had been circulated with the agenda and it was **RESOLVED that these be signed as a true record by the Chairman.**

### **6) Matters Arising from the minutes**

(a) Progress report from Clerk (distributed at meeting):

- Reply from STAR Housing re: grass cutting:  
STAR Housing confirmed that the grass would not be collected. The grass had been cut and a better job had been made. It appears that we are not the only parish that has complained but Clerk will monitor this.  
Clerk had asked Mark Pearce for a quote, but STAR already has a contract in place although it appears that this has been broken.

Geocache reply:

- So sorry I missed the question, the answer is that there is a nationwide series of geocaches based at or close by village halls across the UK and this series is currently sitting at nearly 5,000 different geocaches. Thus, to contribute to this national series of caches I decided to base one at the village hall and thought the best hiding place would be the bus stop. Just to let you know where it is hiding it is magnetic and stuck to the metal bracket on the right hand side at ground level the bracket used to attach the shelter to the concrete base. Hope this answer your question the first person has found the cache, alongside the owner of the national series sends and I we send many thanks for your help in allowing the cache to be placed.  
Clerk will put an item in the newsletter regarding this.
- Purchase of Defibrillator:  
This has now been installed at the Dr's Surgery and is all up and running on the Ambulance data base. Training session arrange for Friday 24<sup>th</sup> May 7-8.30pm at Chorley Village Hall. Cllr Abbiss pointed out that residents were not sure who could attend. Clerk pointed out that she had emailed several people/organisations in the parish asking them to pass the message on, put posters up and put it on the website and was not sure what else she could do.  
Approximately 15 people booked on.  
Clerk also asked Cllrs to consider providing another machine for Sidbury and perhaps the school, Cllrs felt that Sidbury was a good idea and Cllr Abbiss was asked to look into possible sites but felt that the school could use the one at the surgery.  
It was also suggested that signs should be put up advertising the location of the machines and clerk would obtain quotes and permission from Willowdene and Homelands Park to advertise these.

(b) any other matters arising:

- Silent Soldier – a site still needs to be agreed and Clerk wondered about putting this on the bus shelter. It was also suggested against the white railings at the top of the road as there is a tree which ought to protect it from the stock in the field. Clerk will contact Matt Home again regarding this.
- Hillcrest bolts not dealt with and after discussion Cllr Smith offered to go and talk to the resident.

## 7) Planning applications/permissions/refusals:

a) Any received after issue of the agenda:

Cllr Ferguson declared an interest in this item, took no part in the discussion and left the room.

Reference: 19/02235/TCA (validated: 20/05/2019)

Address: Kevock Croft, Stottesdon, Kidderminster, Shropshire, DY14 8UE

Proposal: Fell to ground level and treat stump of 1no Crab Apple within Stottesdon Conservation Area

Applicant: Miss Vicky Ironside (2 The Courtyards, Wyncolls Road, Colchester, CO4 9PE, Essex)

This application is due to some subsidence at the property and the Insurance Company have requested the removal of this tree.

After discussions it was **RESOLVED to support this application.**

Cllr Ferguson was called back into the room. 8.20pm:

## 8) SALC report:

Cllr Abbiss reported the following:

- AGM November 15<sup>th</sup> to include 70<sup>th</sup> celebrations of SALC.
- 96% of Parish and Town Councils are members of SALC – 6 in Shropshire and 1 in Telford and Wrekin not yet members.
- Next area committee meeting will be in June at Bridgnorth Fire Station.

**9) Shropshire Councillor's report:**

No report.

**10) Financial matters:**

a) Outstanding payments:

Clerk's salary (bank transfer) - £xxx

HMRC PAYE - £52.49

Zen Internet - £36

Insurance renewal – after discussions and Clerk obtaining a further quote (which was more expensive) it was **RESOLVED to renew the policy with Came and Company at a premium of £344.74 and to increase the sum insured on street furniture to £25,000 at no extra cost.**

Any other accounts received after issue of the agenda:

Viking - £90.60

SP Services (defibrillator) - £1644.00 (expenditure agreed last month)

DCW Electrical - £100 for installation of defibrillator.

Clerk also asked for £20 coins for heating in Village Hall and £21 travel expenses. **RESOLVED that Clerk claims this via BACS.**

It was **RESOLVED that all these accounts be paid via BACS.**

b) Income since last meeting:

Precept transferred.

c) Bank statement:

Initialed by Cllrs.

d) Audit arrangements:

Accounts will be handed to Internal Auditor this week for signing off at the next PC meeting.

e) Confirmation of bank transfer payments from last month/receipts: All confirmed and initialed by Cllrs.

f) To discuss funding request from Chorley Village Hall/reply from Chorley Village Hall:

Clerk now understood that this request has been put on hold until the Village Hall AGM, but they have asked when and how much the PC paid for the replacement windows. Cllrs could not understand why this request has been made and if they ask again Clerk was asked to ask why it is needed.

**11) Parish matters/problems:**

a) Parish problems:

- The Highlands sign not yet replaced.
- Litley Bridge damage – already reported and inspected by SC (Andy Oliver) – this has been passed to the bridge section.
- Wooden fence rotten round the boundary of the school car park. Cllrs asked Clerk to request Mark Pearce for a quote to replace this.
- Burnt Pitt bend – post wiped out by tractor. It is understood that the resident had dealt with SC. Concern was expressed that if the bank keeps getting damaged and worn away then the hedge will fall into the road. Clerk will ask SC for any suggestions.
- Harcourt road deteriorated during the 2 days road closure which diverted traffic along this road.
- The resurrection of the village pond at Glebe Drive was suggested as a focal point of the village. After discussions Cllrs felt that this would be costly to do and insure especially with the close proximity to the school. Suggestions of perhaps making a rockery on the grassed area between the bus shelter and the layby and Clerk suggested that something could be done to commemorate VE day next year. It was **RESOLVED to write to STAR Hosing regarding the possibility of buying/leasing this small piece of land to enhance the entrance into the village.**

b) Parish Watch:  
Crime figures come through which the Clerk sends to Cllrs.

**12) Policy updates:**

a) Asset Register – Clerk gave Cllrs copies and it was **RESOLVED to increase the value of the Surgery car park to £100,000 to take into account the work carried out.**

b) Any others as deemed necessary:  
Risk Assessment updated, and it was **RESOLVED to accept this. Cllr Ferguson pointed out that a book should be kept listing the assets and the dates when they are inspected and suggested quarterly. Clerk will arrange to do this.**

c) Parish Plan updates:

Cllrs Young, Abbiss and Powell and Clerk attended the meeting at Cleobury Mortimer which was very useful, and the outcome will be sent out to PC's for their approval shortly. Sidbury should also be added as a cluster.

**13) Correspondence:** Emails forwarded include – all noted as received unless comments made:

SALC:

Bulletins

NALC Legal Update - April 2019

TOWN & PARISH COUNCILS - VE DAY 75 - 8TH MAY 2020

Community Litter Pick - A case study

MEDIA RELEASE: SaTH appoints interim Deputy Chief Executive

Joint Letter - Proposal to become one organisation (date correction) (CCG)

CIL Local - Expressions of Interest Forms

[Police.uk] New data published for March 2019

Alterations to the electoral register

RSN Rural Funding Digest - May 2019 Edition

An offer from PCC John Campion – Shropshire

Town & Parish Council Survey May 2019 – Police Commissioner

Email from Rays Farm re: Broadband – Clerk had forwarded this to Ben Walker. Mr Tipler at Scotts Farm had also complained about the broadband coverage and Clerk also referred this to Ben Walker. Any other correspondence received after issue of agenda:

Shropshire Council Enquiry regarding available Burial Capacity – Clerk has emailed Vicar

Police & Crime Commissioner's Town and Parish Council Survey – agenda next month

South East Shropshire surface dressing sites 2019 – 3 sites noted for Stottesdon (2 on reserve list)

SALC - Shropshire Care Closer to Home - Latest News

CCG Board Update

Cleobury Country - Level 2 Award in Occupational Health & Safety - Thursday 20th June

SALC - The Leadership Conference 2019 - 19th September, Shrewsbury

SALC - Urgent email - Fundamentals for Councillors training - 22nd May 2019, 2pm - 4.30pm at

Dawley Town Hall, Telford – Cllr Allen to attend.

GDPR Training – Friday 24<sup>th</sup> May – Clerk attending.

NHS Press Release: Bank Holiday Monday – as Dr's Surgeries will be closed residents are told to ring 111.

Bridgnorth road closure:

**Road Closure:** Bridgnorth 10 K

**Start Date:** 27th October 2019

**End Date:** 27th October 2019

**Purpose:** The Bridgnorth 10 K race takes place in the town on 27th October 2019. The race starts at 11am and roads on the route will be closed for various periods until race complete at about 1pm. High St (start and finish) will be closed from 6am. The route is: High St, West Castle St, Castle Walk, Cartway, Friar St, Southwell Riverside, Bramble Ridge, Stanley Lane, B4373, Innage Lane,

Queensway Dr, Princess Dr, Victoria Rd, Sydney Cottage Lane, Beech Rd, Racecourse Dr, Church Lane, Wenlock Rd, Ludlow Rd, A458, A442 Hospital St, St Johns St, Underhill Rd, Railway St and Listley St.

**Enforcement pattern for Bridgnorth 10 K:**

All the time

Emails regarding BW near Chorley Chapel which still does get blocked by cars. It was **RESOLVED to write to SC asking if there could be better signage and it was also agreed to put an item in the next newsletter asking if anyone was interested in walking the footpaths s the P3 group had disbanded.**

Concern expressed that following a fire at Chorley it was discovered that the Fire Brigade from Chorley always come Bagginswood/Harcourt to Chorley as they are concerned about the road being blocked with cars at Rays Farm. Signs are put out asking people not to park on the roadside, but it was suggested that cones could be put out. **RESOLVED that Clerk till speak to Rays Farm regarding this.**

**14) Surgery car park:**

Letter received from SC asking the PC to confirm that they now own this land and that this can be removed from their register of Asset of Community Value. Clerk had confirmed this as confirmation was required prior to the meeting.

**15) Date of next meeting:**

24<sup>th</sup> June 2019

**Accounts for payment:**

Mrs F Morris – salary - £xx

HMRC – PAYE - £52.49

Viking - £90.60

Zen Internet - £36

Came & Co – insurance renewal - £344.74

Dan Weeks – Electrician – Defib installation - £100

Clerk:

£20 - £1 coins for heating

Reimbursement of £21 - Travel

**Road closure notifications:**

**Road Closure:** A458 Stourbridge Road (Kidderminster Road roundabout to Stourbridge Road roundabout)

**Start Date:** 16th June 2019

**End Date:** 28th June 2019

**Purpose:** Surface dressing of the carriageway.

Surface dressing 16-18/06/19 09:30-16:00.

Lining works 27-28/06/19 09:30-16:00.

**Works Promoter:** Kier

**Road Closure:** D Day Commemoration Parade

**Start Date:** 8th June 2019

**End Date:** 8th June 2019

**Purpose:** A parade and service will take place on 8th June 2019 in Ludlow to commemorate the D Day landings (75th anniversary). Castle Square, Castle St, High St and College St will be closed from 1.15pm to 1.45pm.

**Enforcement pattern for D Day Commemoration Parade:**

All the time

**Road Closure:** B4373 Stanley Lane junction to Cross Lane Head

**Start Date:** 6th June 2019  
**End Date:** 3rd July 2019  
**Purpose:** SE01 Surface dressing of the carriageway.  
Stud removal 06-07/06/19 20:00-06:00.  
Surface dressing 17-19/06/19 09:30-16:00.  
Stud replacement and lining 01-03/07/19 20:00-06:00.  
**Works Promoter:** Kier

**Road Closure:** Brown Clee Rd Middleton Priors to Lower Netchwood  
**Start Date:** 4th July 2019  
**End Date:** 4th July 2019  
**Purpose:** Road Closure: Tree trimming - No excavation  
**Works Promoter:** Western Power Distribution  
**Works Promoter Ref:** DY734M41340599613  
**Enforcement pattern for Brown Clee Rd Middleton Priors to Lower Netchwood:**  
08:00 - 15:00

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**There being no other business the meeting closed at 9.30pm.**

**Signed: Chairman**

**Date:**