

Stottesdon and Sidbury Parish Council

Parish Council meeting held on Monday 25th November 2013 at 7.30pm in Chorley Village Hall.

Present:

Cllrs R Abbiss (Chairman), M Evans, H Barratt, B Hamilton-Russell, A Millington, D Young, S Steed.

Parishioners: 4

Clerk: Mrs F Morris

0) Public participation (maximum 15 minutes):

Mrs Newsham once attended the meeting regarding the school bus picking up in The Square and gave apologies for Mrs Breakwell who was unable to attend the meeting. Despite attempts the school bus does not always pick up at the BUS Stop as requested by the PC and does cause problems for residents and also traffic hazards.

Clerk read out an email from Mr and Mrs Hughes, The Manor stating that the bus does at times parks outside their driveway blocking people getting in and out and also pointed out that with buses parked on a junction is not only dangerous but contravenes the Highway Code and committing an offence by parking within 10m of a junction and causing an obstruction as it is not easy to see a clear access ahead for any other motorist.

Cllr Hamilton-Russell suggested that the Police should be requested to visit due to the problems reported. Mr Newsham also expressed his concerns.

Chairman thanked Mr and Mrs Newsham for attending the meeting and confirmed that the matter would be dealt with later on the agenda.

Mr Hill also attended the meeting as he had put in a planning application. He pointed out that at present the kitchen is very small and the proposed extension would create a family home for generations to come.

Chairman thanked Mr Hill for attended and confirmed that this would be dealt with later on the agenda.

The PC meeting was opened by the Chairman.

1) Apologies for absence:

Cllr T Casswell (family commitment) and Unitary Cllr Butler (prior engagement). It was **RESOLVED to accept these apologies.**

2) Declaration of Interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

No interest declared.

3) To confirm minutes of the meeting held on 23rd October 2013:

It was **RESOLVED to accept these as a true record and Chairman signed the minutes.**

Cllr Hamilton-Russell abstained from voting as he was not present at the last meeting.

4) Matters Arising from the minutes:

(a) Progress report:

Speeding at Chorley:

Email from Alice Dilly states:

'Funnily enough, they were sent to me yesterday and I have obviously not had the opportunity yet to discuss the matter with Brian Williams, Traffic Management Officer from West Mercia Police. On first glance however, the speeds seem to be fairly low and similar to those that were gathered a few years ago when the Village Speed Limit Programme was still operational. The average vehicle speeds are mid 20's however I am sure that there are a number of drivers exceeding this and driving inappropriately. I will speak to Brian and come back to you with our views hopefully before your meeting'.

Clerk confirmed that no further information had been received.

Desert Woods, Chorley:

Clerk had been emailed a copy of the Management Plan, Bird Encouragement document and Support letter for the Management Plan by the owners who are happy for Clerk to copy to Cllrs but not to be distributed further as this is confidential.

It was **RESOLVED that Clerk retains a copy for Cllrs to look at if required.**

Road repairs:

Clerk confirmed that she had reported several other potholes since last meeting and some have already been filled.

Parking on pavement in Station Road:

Clerk formed that his was brought to her attention and reported it to the Police after speaking to SC. No further comments/complaints received.

Church Clock:

This is being very temperamental and it is thought that it needs a service. Money is in our budget and the PC has the power to maintain this. It was **RESOLVED to ask the Vicar to get a quote for the PC to consider.**

SatNav error:

Bakehouse Lane is really suffering with vehicles, especially HGV's, going up this lane. After consideration it was **RESOLVED to ask SC if they could provide this sign.**

Bus shelter repairs:

Clerk had left messages for Mr Philips to repair the roof tiles but had received no response. It was **RESOLVED to ask someone to do this work and purchase the tiles if necessary in order for the VAT to be reclaimed.**

(b) Reply from SC re: parish problems:

This was read out.

(c) Any other matters arising:

None.

5) School Bus:

After discussing this matter further it was **RESOLVED that all buses should pick up/drop off at the BUS STOP and Clerk will notify Oldbury Wells, SC and the Police of this decision.**

6) Planning applications:

a) Reference: 13/04446/FUL (validated: 07/11/2013)

Address: Bardley Court Cottage, Stottesdon, Kidderminster, Shropshire, DY14 8NE

Proposal: Erection of a two storey rear extension and alterations

Applicant: Mr Jonathan Hill

Cllrs had visited the site and after discussions Cllrs agreed to support this application as the kitchen is very small, are pleased to see that the materials are in keeping with the surrounding properties and that the extension will be defined.

b) Town and Country Planning Act 1990 – **For information only:**

Planning reference: 13/04453/AGR

Development proposed: Erection of an agricultural building

Location: Manor Fields, Stottesdon, Worcestershire, DY14 8TN

OS reference: 266420 – 282207

Applicant: Mr Mike Evans

Cllrs noted receipt of this application.

c) Any other plans received after issue of the agenda

Reference: 13/04544/LBC (validated: 19/11/2013)

Address: Lower House Farm, Sidbury, Bridgnorth, WV16 6PY

Proposal: Renovation of dwelling including the creation of 4 no. new windows and the moving of one window affecting a Grade II Listed Building

Applicant: Miss L Mayor (C/O Balfours LLP, New Windsor House, Oxon Business Park, Shrewsbury, Shropshire, SY3 5HJ)

Cllrs had visited the site and after discussions agreed to make the following comments: Councillors support this application but expressed their strong concerns that this Listed Building has been allowed to get into such a bad state. The barns within the curtilidge of the property are also in urgent need of repair, in particular the 4 bay Shropshire barn.

Councillors also asked that hardwood windows should be allowed together with double glazing in the interests of energy efficiency providing that beading covers all signs of the double glazing.

d) Planning permissions/refusals:

Reference: 11/03985/FUL (validated: 24/10/2011)

Address: Land Adjacent The Blacksmiths, Chorley, Bridgnorth, Shropshire

Proposal: Erection of two affordable dwellings with detached garages; erection of building to house a biomass generator; formation of new vehicular access and a replacement field access

Decision: Grant Permission

Reference: 13/03652/FUL (validated: 17/09/2013)

Address: Country Park, Rays Farm, Billingsley, Highley, Bridgnorth, Shropshire, WV16 6PF

Proposal: Extension to and alteration of existing pole barn to provide additional toilet & reception facilities and demonstration area

Decision: Grant Permission

e) Any other permissions/refusals received after issue of the agenda:

No others received but the position of the application at Upper Northwood Farm was queried. Clerk will look into this.

7) SALC report:

Chairman reported that a new SALC Chairman is to be appointed on the 2nd December. The AGM had some very positive feedback – some of which was read out.

Karen and Diane work extremely hard in the office and are very good.

Area committee meeting to be arranged.

8) Unitary Councillor's report:

Unitary Cllr Shineton reported the following:

- Planning meetings will no longer be held at Ludlow and Bridgnorth but all at Shrewsbury. The 3 different committees have been retained and will be reviewed after 6 months.
- Cost of planning applications going to committee is 8 times more than officer delegation. Only big or complex applications will go to committee.
- Change of roles for Cllrs – if Stottesdon has a planning application then the Unitary Cllr cannot take part in the discussions, they can make a statement and then leave the room for the remainder of the committee to determine the application. Cllr Shingleton explained this further.
- Planning Officers will deal with enforcement.
- Important that PC's make comments for/against applications.
- Parish Councils need more training regarding planning through SALC and it has been suggested that all Clerks have a copy of the Core Strategy and clarification as to what are 'planning matters'. Cllr Shingleton urged all Cllrs to attend training sessions as everything is changing.
- Looking at the future – Cllr Shingleton suggested that the future of the school playing field should be investigated as the PC needs to 'put a marker down' with the community right to bid. It was suggested that Clerk downloads information for the next meeting.
- Matt Home, Willowdene is to be on Midlands Today on Wednesday.
- Major work being carried out by Severn Trent on the main Bridgnorth/Highley road but the road will be open the week before and after Christmas.
- Advert for more Special Constables.
- Call to Action – medical change/building problems at RSH.
- Meeting on Wednesday – scrutiny on business plan on SC future.
- Offices were briefly discussed – Cantern Brook not publicly friendly with no bus service for access by public.
- Clerk was asked if she had received the letter from Cleobury Youth Partnership – yes.

Chairman thanked Cllr Shingleton for her report and as no questions were asked Cllr Shingleton left the meeting.

9) Financial matters:

a) Outstanding payments: Clerks fees/HMRC PAYE it was agreed to leave this until the Personnel Committee report is giving alter.

SALC account: Local Councils Explained £49.99 (approved last meeting but cheque not signed), SLCC subs renewal (Clerk did not have account to hand so this will be dealt with next month),

Account J Griffiths re: footpath mowing £25, Willowdene - Lengthsman Scheme account - £750

It was **RESOLVED** that these accounts be paid and signatories authorised to sign the cheques.

Any others received after issue of the agenda – none received.

£71.40 Clerk's expenses and £20 for £1 coins for heating at the Village Hall. **RESOLVED to pay these.**

b) Income since last meeting – 41p interest.

d) Bank reconciliation/budget/precept:

Clerk explained the bank reconciliation and provided copies of bank statement/budget and precept for all Cllrs. Chairman authorised to initial the bank statement.

Clerk has not received any precept notification from SC and Cllrs were asked to look at the budget/precept and this will be discussed at the next meeting.

10) Parish matters/problems:

a) Parish problems:

Cllr Barratt that a motorbike had been ridden down her drive and when the rider saw them in the courtyard, spun round and drove away again very quickly – too quick to get registration number etc.

Honeysuckle Brook road getting worse.

Matt Home had asked that Veolia collect their rubbish from down Stanley Farm as there is plenty of room for turning and that he is willing to sign a disclaimer accepting any damage to the track if this is damaged by the lorry. Clerk will get in touch with Veolia.

b) Parish Watch:

Nothing reported but regular Police reports are forwarded by clerk.

11) Correspondence: (All noted as received unless comments made)

Emails forwarded:

SALC Bulletins

Rural Services Network newsletters

SALC – Connecting Shropshire 1st Communities announced

LJC papers from workshop –Cllr Hamilton-Russell reported that he felt that the bulk of the information is of no use but might be able to use some with the Place Plan. At the recent LJC meeting questions were asked but 3 priorities for the LJC area he felt that these could not be answered with such a low turnout for the meeting but needed to be done as a two phase exercise asking other parishes and then combining answers.

Receipt from Information Commissioner

Shropshire Wildlife Trust and your Town and Parish

Env Agency – Please check heating oil tank campaign 2013 – posters put on notice boards.

PWLB repayment notices – it was **RESOLVED to accept by email in future.**

Rural Hub newsletter

SALC – Annual Place Plan Review 2013-14 – this needs to be dealt with by 31st January 2014.

B4555 road closure – work commenced

Update from Philip Dunne MP Shropshire Rural Hub newsletter

Any others received after issue of the agenda

Pentabus – funding request – place on file until future meeting

Cleobury Mortimer Youth partnership – funding – place on file until future meeting

Chorley Youth Quake – funding – place on file until future meeting

CAB –noted but concern was expressed regarding closures of offices.

Debifs – MP - Clerk was asked to confirm that we have one at Willowdene and The Old Vicarage.

SALC – Special Health Bulletin (meeting today)

Fire Service response time (poster) - put on notice board

RSN Vulnerability Service Transport November 2013-11

SC – Dog Control Orders – Clerk will contact SC regarding these.

12) Date of next meeting:

16th December 2013

It was RESOLVED that due to the confidential nature of the business to be discussed under items 13 and 14 the public and press shall be excluded under s1 (2) Public Bodies (Admission to Meetings) Act 1960 as amended

13) Verbal report from Personnel Committee:

[REDACTED]

[REDACTED]

14) Update: Car parking/playing field:

[REDACTED]

There being no other business the meeting closed at 9.40pm.

Cheques written:

- Mrs F Morris (expenses) - £71.40
- John Griffiths - £25
- Willowdene Resources (Lengthsman scheme) - £750
- Mrs F Morris – salary - £xxx
- HMRC PAYE - £ to be confirmed
- Mrs F Morris (£1 coins for heating in village hall) - £20
- SALC - £49.99 (agreed last month but cheque not signed)

Signed: Chairman

Date:

These minutes were approved at the Parish Council meeting on 16th December 2013.