

Stottesdon & Sidbury Parish Council

Parish Council meeting held on Monday 23rd June 2025, 7.30pm in Chorley Village Hall.

Present: Cllrs D Young (Chairman), R Abbiss (Vice-Chairman), A Sierakowski, S Allen, R Gutteridge, S Crawford.

Parishioners: 6 including 2 prospective Cllrs

Shropshire Cllrs D and J Davies

Clerk: Mrs F Morris

0) Public participation:

Chairman invited parishioners to speak as this was their opportunity.

Mr and Mrs Dorrell attended to explain their planning application and answer any queries Cllrs might have. Cllrs asked for clarification of the location of the proposed dwelling and access.

Mr Roberts and his Mum attended regarding their application at Maitland. Cllrs had visited this site. The applicant explained that this building was to replace the barn, but the replacement would be in keeping with the original.

Both applicants were thanked for attending and clarifying some points and Chairman explained that they could either stay for the rest of the meeting or leave.

Chairman opened the Parish Council meeting at 7.38pm for the following business:

1) Co-option of Councillors/signing of declaration of acceptance of office:

Mrs Zoe Griffin and Mr Mark Pearce attended as they were interested in re-joining the PC. Clerk pointed out that there was also a third person interested, but he was unable to attend tonight. It was proposed, seconded, and **RESOLVED to co-opt both Zoe Griffin and Mark Pearce back onto the PC, and they both signed the necessary declarations.**

2) Apologies for absence: Apology received, noted, and accepted from Cllr Adams.

3) Declaration of Interests

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Abbiss declared an interest in item 6c as applicant carries out their electrical work.

4) To confirm minutes of the meeting held on 19th May 2025:

Clerk pointed out that amended minutes had been sent out after the Chairman requested a fuller explanation to item 13 regarding Clerks log in details for the bank account.

With these amendments it was proposed, seconded and **RESOLVED that the minutes be approved and signed.**

5) Matters arising from minutes:

a. Clerk's report:

Report received from Fix My Street (FMS) that the drain down the bottom of Station Road/Chairman's property had been fixed, but it was pointed out that only one drain had been

cleared the other in the hedge bank had not been, although it was marked with white paint. Clerk will ask when this will be completed, and Cllr Pearce pointed out that the drain by Willowdene at Chorley is compacted with debris. The problem is water running off the fields.

b. Any others: none.

At this point the Chairman requested that item 6 Planning was brought forward for applicants to listen to. **RESOLVED by all to bring this item forward.**

6) Planning applications/approvals/refusals:

a) Reference: 25/01756/FUL (validated: 23/05/2025)

Address: Maitland, The Barns of Litley, Chorley, Bridgnorth, Shropshire, WV16 6PP

Proposal: Erection of replacement farm storage and livestock shelter building (part retrospective)

Applicant: Mr Craig Roberts

Cllrs Adams, Young, Abbiss and Gutteridge visited this site.

This will look the same as the house/building and will be used for storage and feed.

The footpath is the opposite side of the brook.

The part retrospective was due to the site being cleared before the planners went out, an error on the applicant's part.

Cllrs raised no objections to this application (including Cllr Adams who could not attend the meeting. Proposed, seconded and **RESOLVED to support this application.**

b) INFORMATION ONLY:

25/01776/CPE Certificate of lawfulness for the existing single storey extensions to existing bungalow, comprising new porch, glazed conservatory, study and living room, together with dormer windows serving existing attic roof space

The Firs Billingsley Bridgnorth Shropshire WV16 6PF

Decision: Granted

c) Reference: 25/01999/FUL (validated: 30/05/2025)

Address: Proposed Affordable Dwelling SW Of Blundell Farm, Stottesdon, Shropshire

Proposal: Erection of affordable dwelling, detached garage and associated external works

Applicant: Mrs Libby Dorrell (The Granary, Blundell Farm, Blundale Lane, Stottesdon. Kidderminster, Shropshire, DY148UR)

Mr and Mrs Dorrell had previously explained where the bungalow was to be built and would be 98.6 sq. metres, which is just below the size allowed. This would be an exception site, with a family/local connection all satisfied and Cllrs could see no good reason to object.

It was proposed, seconded and **RESOLVED to support this application.**

At this point both planning applicants left the room.

d) Any others received after issue of the agenda – no others received.

Returned back to item 5:

c. To appoint Personnel and Disciplinary & Grievance Committees:

Cllrs Griffin, Adams, Crawford and Allen were appointed to the Personnel committee. A meeting is to be arranged asap.

Disciplinary & Grievance Committee – Cllrs Pearce, Sierakowski and Young appointed.

d. SALC representatives: Cllrs Abbiss and Griffin appointed.

e. Lengthsman Scheme duties – these were explained by the Clerk. It would be good to include temporary pothole filling, but this is still under debate by SC. Confirmation is also needed if a digger can be used for the ditches and removing debris. Clerk will contact SC.

f. To approve new Banking details:

Clerk explained that the new mandate to delete Cllrs Ferguson and Powell from the account had been completed and signed by herself and Cllr Abbiss, but to add Cllrs Young and Abbiss onto the internet banking to be able to view the accounts and make payments had to be approved at the PC meeting. It was proposed, seconded and **RESOLVED that these arrangements are acceptable and in line with our Financial Regulations.**

g. To approve new Financial Regulations: It was proposed, seconded and **RESOLVED that with the banking arrangements approved that these are acceptable.**

7) Finance:

a) Approval of accounts:

- I. Sign off accounts as presented by Clerk – proposed, seconded and **RESOLVED to accept the accounts.**
- II. To consider Internal Auditor's report: Clerk read this out and provided Cllrs with a copy of the report, which they proposed, seconded and **RESOLVED to accept with no issues raised.**
- III. To complete Annual Audit form AGAR section 1 - Clerk read out these questions, which were approved, but as per last year's external auditor's report question 4 had to be NO due to incorrect dates advertised last year. An explanation for this will be provided to the external auditor. Proposed, seconded and **RESOLVED that the Chair and Clerk sign this document.**
- IV. To complete Annual Audit form section 2 – accounting statements – the Clerk had signed these, and it was proposed, seconded and **RESOLVED that the Chairman signs these.**
- V. To approve Asset Register – this had been approved previously.

b) Accounts for payment/approval:

Clerks Salary - £xx to be paid Friday.

HMRC - £451.15

Insurance – renewal, agreed via email. £638.96 on a 3-year term

Internal Auditor account - £100.00

Income since last meeting - interest £21.57, £39,950.00 precept and £293.92 VAT return

c) Any others received after issue of agenda: M Pearce (Lengthsman work £1800.00

It was proposed, seconded, and **RESOLVED to pay all these accounts.**

8) SALC report:

Cllr Abbiss suggested that Code of Conduct and Civility and Respect training should be looked into.

Last Area meeting saw Dan Cordon; Principal Planning Officer for SC gave a presentation on the Planning Policy updates.

9) Shropshire Cllr's report:

Written report had been forwarded to Cllrs.

Cllr Davies confirmed that his new role had been overwhelming with a lot to take in, Cllr Abbiss briefly explained the workings of SALC.

Cllr Davies confirmed that he had queried the pothole filling under the EMG scheme and the insurance is being investigated.

Clerk asked him if he could raise the issues again with regards to the parking outside Bell Vue Garage, Six Ashes as this is dangerous.

10) Parish matters/problems

a) Raised by Cllrs – road markings outside School – REPLY, this has been passed to Kier to carry out when they are in the area. Clerk will investigate this as they will be white lining at Bagginswood.

b) Bridge in Chorley Woods to Pitt Cottage and beyond – left for landowners.

c) To consider PC Policies: Planning site visit policy looked at. It was proposed, seconded, and **RESOLVED that this policy is still relevant, just needs date updating.** d) any others:

- Signposts (missing arms) in the village and at The Highlands still not replaced.
- Pickthorn Lane – marked again – potholes are now DEEP.
- Sidbury Bank pothole has been filled by someone with concrete.
- Potholes/road surface breaking up by where the defib is in Sidbury.
- Litley/Harcourt Road – some potholes marked but not others.
- Roadworks at Bagginswood road started but appear to be behind and wonder if it will be completed in stated time.
- Lots of heavy traffic on the Bagginswood/Six Ashes Road.
- Harcourt/Bagginswood – water run down the road, causing problems.
- Drains blocked just below yew tree on Moon House Bank, between old shop corner and school car park (by Livesey's gateway), broken drain cover below Fighting Cocks and Evans' field.
- Overhanging shrubs from Laburnum Cottage causing some visibility issues.
- Grass verges cut all the way from Billingsley but stops just short of the Burnt Pitt bend – Why?
- Grass not cut from village Loughton and Cleobury North roads. SC were late cutting this last year.
- Lengthsman removed rotted away post on the triangle at the bottom of Almshouse Bank.
- Remind Boyne Estates of fallen trees in brook along Moorbrook/Duddlewick.

11) Correspondence: including all emails forwarded to Cllr - noted as received unless comments made.

- Alterations to the Electoral Register
- URGENT REF: 10057 Bagginswood to Six Ashes Road, reply from Andy Keyland, SC confirming this will be investigated.
- SALC Training Programme – UPDATED
- Chairs' Network Meeting - Thursday 19th June 2025 via zoom
- Planned resurfacing work - C4226 - The Old Mines to Mires Cottage, Bagginswood
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- Planned resurfacing work - C4226 - Baveneywood to junction, Stottesdon – work started!
- PCC newsletter - May 2025

- Hospitals Transformation Programme update - 10th June – did anyone join in? Clerk suggested Cllrs look at the recording as it was interesting.
- Town and Parish Council Neighbourhood Fund - April 2025
- New Councillor - Electoral Register Request
- Message from Shropshire Council's new leader Heather Kidd – New cabinet leaders
- Online Declarations of Interest and Updates to Council Membership. Clerk urged Cllrs to complete this if they have already not done so.
- Letter from Cabinet Member to Towns and Parishes – New Approach to Partnership with Town & Parish Councils – reply require. Chair and Clerk had made notes for the reply. After discussion Clerk was asked to draw up a response and send to Cllrs for approval.
- Road Closure, Oldfield, Bridgnorth – 15th-17th September. 9.00 – 16.00
- Letter from resident re: Bagginswood/Six Ashes repairs - noted.
- Any others received after issue of agenda:

Cllr Griffin queried if Cllr Pearce should declare an interest when payments are made regarding the Lengthsman work and if the work is over £3000 should three quotes be obtained. Clerk confirmed that she had also thought about this, does ensure that Cllr Pearce does not initial any payments. Clerk will check this out with SALC.

Cllr Gutteridge suggested moving funds from the current to deposit account. Clerk said this would have to go on the next agenda.

12) Date of next meeting: 28th July 2025. Personnel Committee to be held prior to PC meeting.

Payments approved:

Clerks' salary - £xx

HMRC - £451.15

V Turner – internal audit - £100

M Pearce - £1800.00 Lengthsman work

Clear Insurance- £638.96

There being no other business the meeting closed at 10.00pm

Signed: Chairman

Date: